

## **NITON AND WHITWELL PARISH COUNCIL**

### **MINUTES OF THE ANNUAL MEETING OF NITON AND WHITWELL PARISH COUNCIL HELD AT THE EDWARD EDWARDS LIBRARY, NITON, ON MONDAY 20<sup>th</sup> MAY 2019 AT 7:15 PM**

**PRESENT:** Councillors T Addison (Chairman), S Biles, J Boileau Goad, S Burridge, M D Hughson, A Logan, L Sheerin and J A Stotesbury

**IN ATTENDANCE:** Councillor D Stewart (IW Council) and Mrs V J Ford (Clerk to the Council)

**APOLOGIES:** Councillors P K G Fradgley and M A Innes

**COUNCILLOR ADDISON (CHAIRMAN OF THE COUNCIL) IN THE CHAIR**

#### **M01/05/19 PUBLIC QUESTION TIME**

A member of the public asked if anything could be done about horse waste. After some discussion, it was agreed that there did not seem to be an answer.

A member of the public asked if the Parish Council had been notified of any intention to dig up pavements to improve the internet service. Councillor Stewart stated that there was a very tight condition in the contract on Wight Fibre to reinstate the pavements; he added that the Government had set aside money to provide Wifi in public places. Councillor Stewart undertook to request prior notification of works for town and parish councils.

#### **M02/05/19 ELECTION OF CHAIRMAN**

**RESOLVED:** that Councillor Addison be elected Chairman for the year 2019/20.

Councillor Addison signed the Declaration of Acceptance of Office.

**COUNCILLOR ADDISON (CHAIRMAN OF THE COUNCIL) IN THE CHAIR.**

Councillor Stewart thanked Councillor Addison for all his work as Chairman. Members of the Parish Council and the Clerk also expressed their appreciation.

#### **M03/05/19 ELECTION OF VICE CHAIRMAN**

**RESOLVED:** that Councillor Boileau Goad be elected as Vice Chairman for the year 2019/20.

Councillor Boileau Goad signed the Declaration of Acceptance of Office.

The Chairman requested that thanks to Councillor Jon Young for his work as Vice Chairman over the past year; and to Councillor Janice Young for her work as Isle of Wight Association of Local Councils (IWALC) Executive Committee member over the past two years be recorded.

#### **M04/05/19 CO-OPTION OF TWO MEMBERS OF THE COUNCIL**

The Chairman welcomed the co-option candidates and asked them to introduce themselves and say why they would like to be co-opted.

**RESOLVED:** that Mr Mike Hughson be co-opted for the Whitwell Ward and that a vote by a show of hands be conducted to co-opt for the Niton Ward.

RESOLVED: that Mrs Lorraine Sheerin be co-opted for the Niton Ward.

The new members signed the Declaration of Acceptance of Office and were welcomed by the Chairman.

#### **M05/05/19 DECLARATIONS OF INTERESTS**

<b>Councillor</b>	<b>Interest</b>	<b>Item</b>	<b>Minute Ref</b>	<b>Reason</b>
J A Stotesbury	Personal	Grant towards entertainment for Niton Village Day	M24/05/19	Involved with organising the event

The Chairman reminded all members to ensure that their Registers of Interests were kept up to date.

#### **M06/05/19 APPOINTMENT OF STANDING COMMITTEES**

RESOLVED: that the following appointments be made:

Planning Committee	All members (Chairman Cllr Burridge)
Footpaths and Transport Working Party	Cllrs Boileau Goad, Fradgley and Logan
Recreation Ground Working Party	Cllrs Biles, Boileau Goad and Stotesbury
Skateboard Half Pipe Working Party	Cllrs Logan and Stotesbury
Community Transport Working Party	Cllrs Biles and Boileau Goad
Castlehaven Working Party	Cllrs Addison and Boileau Goad

#### **M07/05/19 APPOINTMENTS TO OUTSIDE BODIES**

RESOLVED: that the following appointments be made:

IWALC Executive Committee	Cllr Burridge
IWALC Deputy	Cllr Boileau Goad
Health and Well-being Advocate	Cllr Logan
Age Friendly Champion	Cllr Logan
Rights Respecting Schools Steering Group	Cllr Innes

#### **M08/05/19 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS**

All members had before them draft revised Standing Orders and the existing Financial Regulations for review.

RESOLVED: that the Standing Orders, as presented by the Clerk and including two minor revisions, be adopted.

RESOLVED: that the existing Financial Regulations be retained without change.

#### **M09/05/19 SUBSCRIPTIONS**

RESOLVED: that the Council approve the subscriptions to the Isle of Wight Association of Local Councils (IWALC), the Society of Local Council Clerks (SLCC) and IW Sports Foundation (IW Sports and Recreation Council) for the coming year, 2019/20.

## **M10/05/19 MINUTES**

RESOLVED: that the minutes of the meeting held on 29<sup>th</sup> April 2019 be taken as read, confirmed and signed as being an accurate record of the proceedings.

## **M11/05/19 FINANCE**

Members had before them a schedule showing a cashbook balance of £73,293.43 in the General Funds, £25,267.50 in the Public Sector Deposit Fund and £6,265.61 in the Bequest Account. A schedule of accounts for payment was also before the meeting.

RESOLVED: that the Financial Statement to 13<sup>th</sup> May 2019 be received and noted.

Cheque Number	Payee	Details	Amount £
1580	Judd Developments Ltd	Repair of floor in toddler play house, Niton Recreation Ground	114.00
1581	V J Ford	Clerk's salary, May 2019	708.90
1582	John O'Conner (Grounds Maintenance) Ltd	Mow/strim Niton Recreation Ground	114.00
1583	Playsafety Limited	Annual playground safety inspection	128.40
		<b>Total</b>	<b>1,065.30</b>

RESOLVED: that the Parish accounts as listed above be approved for payment.

## **M12/05/19 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN: ANNUAL GOVERNANCE STATEMENT 2018/19**

RESOLVED: that, having reviewed its internal controls as part of the risk assessment adopted on 28<sup>th</sup> January 2019 (M07/01/19), the effectiveness of its internal audit process on 25<sup>th</sup> March 2019 (M05/03/19) and received its internal audit report on 29<sup>th</sup> April 2019 (M05/04/19), the Annual Governance Statement as prepared by the Clerk be approved and signed.

## **M13/05/19 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN: ACCOUNTING STATEMENTS 2018/19**

RESOLVED: that the Accounting Statements as prepared by the Clerk be approved and signed.

## **M14/05/19 PARISH COUNCIL INSURANCE**

Four quotations for the renewal of Parish Council insurance had been received.

RESOLVED: that the Parish insurance policy, with the addition of the Whitwell War Memorial on an "all risks" basis, be renewed with Zurich Municipal Insurance for one year commencing 1<sup>st</sup> June 2019.

## **M15/05/19 PLANNING APPLICATIONS**

Members had before them one Niton and two Whitwell planning applications.

RESOLVED: that the Clerk be asked to submit to the Isle of Wight Council the comments set out in the Appendix which forms part of these minutes.

## **M16/05/19 PLANNING DECISIONS**

Members were notified of the following planning decisions:

1. P/00275/19, TCP/24346/A – Proposed 3no terraced dwellings; carport; access track on part OS Parcel 9416, land north of, 1 North Butts, Newport Road, Niton: **REFUSED**
2. P/000395/17 – TCP/33037 – Outline application to provide 9 new residential units with access and layout to be established on land rear of 15 to 18 Priory Walk and adjacent to 17, Chatfeild Road, Niton (revised plans) (readvertised): **GRANTED**  
The Parish Council noted that there was no mention of the Japanese knotweed on the site as this constituted a legal, rather than a planning-related problem.

## **M17/05/19 CASTLEHAVEN VILLAGE GREEN: ROCK GABIONS**

Councillor Boileau Goad gave a brief report of the meeting he had attended with the Clerk and a representative of Imphouse at Castlehaven. Mr Mark Donovan, Chairman of Niton Harbour Club, suggested building up the area between the grass and the raised gabions with topsoil, rather than shingle; the area could then be seeded with grass and covered with a protective mesh through which the grass could grow. He also stated that the Harbour Club would be replacing the old winch on the Village Green.

The Chairman thanked the members of the Harbour Club for attending the meeting and invited them to meet with the Parish Council Castlehaven Working Party in the near future.

**RESOLVED:** that the area between the raised gabions and the grass be built up with soil and a protective mesh laid to retain the grass.

## **M18/05/19 ISLE OF WIGHT COUNCILLOR'S REPORT**

Councillor Stewart reported that the Highways Improvement Register (previously known as the Network Integrity Register) had been reduced from around 2,000 requests to 274. Priority had been assigned on the basis of safety considerations. Financial contributions from town and parish councils would improve ranking.

The Community Action Road Safety (CARS) group was progressing the courtesy crossing adjacent to Norris' Stores.

The Isle of Wight Council was undertaking an area-based speed review.

The public consultation on the funding of a design for the reinstatement of Undercliff Drive would be held in July. The Chairman requested that the consultation questions be sent to the Parish Council prior to public release. Councillor Boileau Goad asked the Chairman to consider holding a special meeting to discuss the issue of Undercliff Drive with the new Highways PFI Contract Manager, Mr Dave Evans.

The Isle of Wight Scrutiny Committee currently included a representative of IWALC. However, since eight town and parish councils were not members of IWALC, a revised arrangement was being sought to ensure that all local councils were being represented.

Councillor Stewart stated that the remaining “abandoned” vehicles were about to be removed from the Allotment Road car park.

**RESOLVED:** that the Chairman write to the Isle of Wight Council Chief Executive, Mr John Metcalfe, regarding transfer of the car park to the Parish Council.

The outcome of the meeting with Messrs Alex Dabell and Dominic Wray of Blackgang Chine, which Councillor Stewart had attended with the Chairman and Clerk, was briefly outlined. The Chairman said that residents' concerns regarding the summer firework displays had been raised and that the management team at Blackgang had agreed to a number of clarifications and understood that the displays would be monitored moving forward.

Councillor Stewart had arranged to hold a community meeting on 29<sup>th</sup> June in Niton Village Hall.

### **M19/05/19 COUNCILLORS' REPORTS**

Councillor Logan reported that she had asked the Isle of Wight Council for permission to use the land adjacent to Beauchamp to make a small garden with benches as a project with young people.

Councillor Sheerin gave a brief update on the new Niton Football Clubhouse: the Billings Group had pledged £40,000; the Club Secretary was optimistic that a substantial grant would be awarded by Sport England; £5,000 had been raised by the Club last year. The Club's present intention was to play at the ground next season (2019/20).

Councillor Biles commented on the large 30 mph sign on private land in Chatfeild Road. Councillor Stewart stated that the Isle of Wight Council was to buy new speedwatch cameras.

Councillor Burridge reported that the Isle of Wight Council Senior Planning Enforcement Officer would be drafting an enforcement notice seeking cessation of residential use and the removal of caravans and buildings from the land off Barrack Shute.

The Chairman reported that the Parish Council had received a complaint regarding the condition of the Puckwell Farm attenuation pond. Since the Isle of Wight Council held the power of enforcement of the s106 agreement regulating maintenance of the pond, the complaint had been referred by the Clerk to the Authority's Countryside Officer, who had visited the pond and would take the appropriate action.

### **M20/05/19 CLERK'S REPORT**

The Clerk drew members' attention to Jennine Gardiner's (Isle of Wight Council Rights of Way Team) e-mail regarding the Parish Council's request for matched signage in Niton and Whitwell indicating Ashknowle Lane as a safe non-vehicular route between the villages.

RESOLVED: that discussion of the signage is included on the agenda for the June Parish Council meeting.

### **M21/05/19 NITON RECREATION GROUND**

Members had before them the Recreation Ground annual safety inspection report.

RESOLVED: that the Clerk be given delegated authority to organise the remedial work identified in the report up to a limit of £500.

Three quotations had been received for wooden picnic benches for the Recreation Ground.

RESOLVED: that two rectangular and two round benches be purchased from Jewson Limited.

### **M22/05/19 MEMORIAL BENCH FOR BANNOCK ROAD, WHITWELL**

A Whitwell resident had requested that the Parish Council purchase a memorial bench for the area on the corner of Bannock Road and Slay Lane, partly to deter parking on the pavement. A quotation £1,301.74

had been received from Island Roads, to include installation and maintenance for the remainder of the Highways PFI period.

RESOLVED: that the Parish Council was supportive of the idea in principle but would appreciate a firm indication of support from other residents together with the amount of funds being contributed; the Parish Council can then consider funding any deficit before authorising purchase.

RESOLVED: that the Clerk ask Island Roads if a bench could be moved onto the area from elsewhere.

### **M23/05/19 NITWHIT SOAP BOX DERBY**

Councillor Boileau Goad gave a brief update on progress with the event and appealed for a small budget to cover the cost of a banner for the finish line and for 30 hay/straw bales.

RESOLVED: that a budget of £150 be allocated from general funds.

### **M24/05/19 NITON VILLAGE DAY**

The organisers of the event had requested a grant of £200 toward the cost of the entertainment.

RESOLVED: that a grant of £200 be awarded.

RESOLVED: that a Parish Council surgery, possibly to be held on Isle of Wight Day, be included for discussion on the agenda for the June Parish Council meeting.

There being no further business the Chairman closed the meeting at 9:10 pm

Signed..... Date.....

## **APPENDIX TO MINUTES**

### **COMMENTS ON PLANNING APPLICATIONS**

1. 19/00006/LBC: LBC for retention of replacement windows at 4, Brookside Cottages, High Street, Whitwell: **NO COMMENT**
2. 19/00086/FUL: Proposed detached dwelling on land adjacent to Danby, Southford Lane, Whitwell: **OBJECTION**; the Parish Council upholds the comment from Island Roads.
3. 19/00104/FUL: Proposed summer house at Saint Catherine's House, Saint Catherine's Road, Niton: **RECOMMEND APPROVAL**