

NITON AND WHITWELL PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF NITON AND WHITWELL PARISH COUNCIL HELD AT THE EDWARD EDWARDS LIBRARY, NITON, ON MONDAY 21st MAY 2018 AT 7:15 PM

PRESENT: Councillors T Addison (Chairman), J Boileau Goad, S Burridge, P K G Fradgley, A Logan, J A Stotesbury, Janice Young and Jon Young

IN ATTENDANCE: Councillor D Stewart (IW Council) and Mrs V J Ford (Clerk to the Council)

APOLOGIES: Councillors S Biles and M A Innes

COUNCILLOR J BOILEAU GOAD (CHAIRMAN OF THE COUNCIL) IN THE CHAIR

M01/05/18 ELECTION OF CHAIRMAN

RESOLVED: that Councillor Addison be elected Chairman for the year 2018/19.

Councillor Addison signed the Declaration of Acceptance of Office.

COUNCILLOR T ADDISON (CHAIRMAN OF THE COUNCIL) IN THE CHAIR.

The Chairman thanked Councillor Boileau Goad for all his work as Chairman. Members of the Parish Council and the Clerk also expressed their appreciation.

M02/05/18 ELECTION OF VICE CHAIRMAN

RESOLVED: that Councillor Jon Young be elected as Vice Chairman for the year 2018/19.

Councillor Jon Young signed the Declaration of Acceptance of Office.

M03/05/13 DECLARATIONS OF INTERESTS

| Councillor | Interest | Item | Minute Ref | Reason |
|----------------|----------|---|------------|---------------------------|
| P K G Fradgley | Personal | Planning application P/00441/18, TCP/33447, 1, Field View | M14/05/18 | Applicant is known to him |
| P K G Fradgley | Personal | Planning application P/00443/18, TCP/10327/F, Popes Orchard | M14/05/18 | Neighbouring property |

M04/05/18 APPOINTMENT OF STANDING COMMITTEES

RESOLVED: that the following appointments be made:

| | |
|---------------------------------------|--|
| Planning Committee | All members (Chairman Cllr Burridge) |
| Footpaths and Transport Working Party | Cllrs Boileau Goad, Fradgley and Logan |
| Recreation Ground Working Party | Cllrs Biles and Stotesbury |
| Skateboard Half Pipe Working Party | Cllrs Stotesbury and Logan |
| Community Transport Working Party | Cllrs Boileau Goad and Jon Young |
| Castlehaven Working Party | Cllrs Addison and Jon Young |

M05/05/18 APPOINTMENTS TO OUTSIDE BODIES

RESOLVED: that the following appointments be made:

| | |
|--|-------------------|
| IWALC Executive Committee | Cllr Janice Young |
| IWALC Deputy | Ad hoc |
| Health and Well-being Advocate | Cllr Logan |
| Age Friendly Champion | Cllr Logan |
| Rights Respecting Schools Steering Group | Cllr Innes |

M06/05/18 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

All members had received copies of draft revised Standing Orders and Financial Regulations for review.

RESOLVED: that the matter be deferred to the June meeting to allow sufficient time for members' in-depth consideration of the proposed changes.

RESOLVED: that the Clerk organise an informal meeting for discussion purposes.

M07/05/18 SUBSCRIPTIONS

RESOLVED: that the Council approves the subscriptions to the Isle of Wight Association of Local Councils (IWALC), the Society of Local Council Clerks (SLCC) and IW Sports Foundation (IW Sports and Recreation Council) for the coming year, 2017/18.

M08/05/18 MINUTES

RESOLVED: that the minutes of the meeting held on 23rd April 2018 and the special meeting held in 14th May be taken as read, confirmed and signed as being an accurate record of the proceedings.

M09/05/18 FINANCE

Members had before them a schedule showing a cashbook balance of £63,301.43 in the General Funds, £25,101.22 in the Public Sector Deposit Fund and £6,220.50 in the Bequest Account. A schedule of accounts for payment was also before the meeting.

RESOLVED: that the Financial Statement to 14th May 2018 be received and noted.

| Cheque Number | Payee | Details | Amount £ |
|---------------|---------------|--------------------------------------|---------------|
| 1511 | V J Ford | Clerk's salary – May 2018 | 695.58 |
| 1512 | John O'Conner | Mow/strim Niton Recreation Ground | 106.80 |
| 1513 | SSE | Electricity for Niton public toilets | 40.95 |
| | | Total | 843.33 |

RESOLVED: that, with the exception of the Clerk's salary, the Parish accounts as listed above be approved for payment.

RESOLVED: that approval of the Clerk's salary be subject to the resolution relating to item 21. of the agenda.

M10/05/18 ANNUAL ACCOUNTS 2017/18

Members had before them internally audited accounts for the year ended 31st March 2018. The report of the Internal Auditor was discussed and it was noted that there were no recommendations arising from the audit.

RESOLVED: that the annual accounts be adopted and signed.

RESOLVED: that the Internal Audit Report 2017/18 and Annual Internal Audit Report (AIAR) be accepted.

M11/05/18 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN: ANNUAL GOVERNANCE STATEMENT 2017/18

RESOLVED: that, having reviewed its internal controls as part of the risk assessment adopted on 21st January 2018 (M05/01/18) and the effectiveness of its internal audit process on 26th March 2018 (M04/03/18), the Annual Governance Statement as prepared by the Clerk be approved and signed.

M12/05/18 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN: ACCOUNTING STATEMENTS 2017/18

RESOLVED: that the Accounting Statements as prepared by the Clerk be approved and signed.

M13/05/18 PARISH COUNCIL INSURANCE

Four quotations for the renewal of Parish Council insurance had been received.

RESOLVED: that the Parish insurance policy be renewed with Zurich Municipal Insurance for one year commencing 1st June 2018.

M14/05/18 PLANNING APPLICATIONS

Members had before them three Niton and two Whitwell planning applications.

RESOLVED: that the Clerk be asked to submit to the Isle of Wight Council the comments set out in the Appendix which forms part of these minutes.

Councillor Fradgley requested that it be noted that he took no part in the discussions or votes relating to planning applications P/00441/18, TCP/33447 and P/00443/18, TCP/10327/F.

M15/05/18 PLANNING DECISIONS

Members were notified of the following planning decisions:

1. P/00173/18 – TCP/13825/J – Demolition of barn; proposed dwelling (revised scheme) at Southford Farm, Godshill Road, Whitwell: **GRANTED**
2. P/00240/18 – TCP/22361/G – Householder Application – Single story rear extension; alterations at Dolphins House, Boxers Lane, Niton: **GRANTED**
3. P/00312/18 – TCP/09838/B – Householder Application – Demolition of garage and lean to extension; alterations; proposed single storey side extension at Seascape, St. Catherines Road, Niton Undercliff: **GRANTED**

M16/05/18 ISLE OF WIGHT COUNCILLOR'S REPORT

Councillor Stewart reported that enforcement relating to the land rear of Barrack Shute was an on-going issue.

RESOLVED: that the Clerk write to the succeeding Isle of Wight Council Enforcement Officer stating that she should have inherited the complete file and requesting an update.

Councillor Stewart stated that the Isle of Wight Cabinet was planning to take meetings out to towns and parishes across the Island. The Chairman asked to be kept up to date with the plans.

M17/05/18 COUNCILLORS' REPORTS

Councillor Burridge reported that a possible enforcement issue at Woodford's Barn was being investigated.

The Chairman stated that he would like a simple management plan attached to each item on the asset register.

RESOLVED: that the Clerk send out details of assets and that a separate meeting be held to discuss a draft management plan.

The Chairman reported that Dr Bruce Denness was preparing a plan for upgrading Ashknowle Lane for the Parish Council's consideration.

The Chairman also reported that a letter had been received from Whitwell Parochial Church Council stating that the Parish Council's offer of £1,000 grant towards toilet facilities could not be accepted.

RESOLVED: that the contents of the letter be noted.

M18/05/18 APPEAL AGAINST ISLE OF WIGHT COUNCIL REFUSAL OF APPLICATION TO DELETE FOOTPATH NT46: EASTERN TO WESTERN END OF TOP OF SEA WALL

Members had before them a draft comment prepared by the Clerk.

RESOLVED: that authority to agree the final comment be given to the Chairman and the Clerk.

M19/05/18 GENERAL DATA PROTECTION REGULATION (GDPR)

RESOLVED: that the short paragraph referring to a Quality Policy and an ICT Policy be deleted from the Parish Council's Information and Data Protection Policy.

M20/05/18 NITON FOOTBALL CLUB DEVELOPMENT

Councillor Boileau Goad gave an update on the current situation. Councillor Jon Young circulated a short briefing note to all members present.

RESOLVED: that the Parish Council press the Isle of Wight Council for:

- Retention of Condition 14 of the planning consent in its present form;
- Any works offered to the Football Club by the developer to be agreed in detail and independently costed;
- Any balance remaining of the £40,000 community benefit to be paid by the developer to the Isle of Wight Council for release to the Football Club for further works.

RESOLVED: that the Clerk write to the Isle of Wight Council Planning Officer to convey the Parish Council's resolution above and Councillor Stewart's support for its position.

RESOLVED: that the Clerk write to Niton Football Club stating that the Parish Council should be represented at the forthcoming meeting between the Isle of Wight Council, the developer and the Football Club.

[Councillors Fradgley and Logan left the meeting.]

M21/05/18 ELECTORAL REVIEW OF THE ISLE OF WIGHT: WARDING ARRANGEMENTS

RESOLVED: that a comment on the draft arrangements be submitted during the public consultation period.

M22/05/18 AGE FRIENDLY CHARTER

RESOLVED: that the Parish Council Age Friendly Charter give the following undertaking:

“Niton and Whitwell Parish Council commits to ensuring the Parish has an Age Friendly Champion to:
• *Ensure all we do for older people is driven by them and our appropriate actions include them*
• *Maintain our focus on issues including sustainable transport, accessibility of shops/doctors surgeries and events, safeguarding against scams and availability of Island information with regard to older people”*

M23/05/18 CLERKS' TRAINING DAY – FINANCE, TRANSPARENCY AND VAT

RESOLVED: that the Clerk's attendance at the training day be authorised; cost £25.

M24/05/18 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that, in view of the confidential nature of the business to be discussed, it is advisable in the public interest that the press and public be temporarily excluded for the following item and that they are instructed to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960 S1(2) and Standing Order 57.

MEMBERS OF THE PRESS AND PUBLIC WERE THEN EXCLUDED FROM THE COUNCIL

CONFIDENTIAL

CM01/05/18 CLERK'S SALARY: NATIONAL SALARY AWARD 2018-2019

RESOLVED: That the Clerk's salary be increased with effect from 1st April 2018 in line with the National Joint Council agreement, Spinal Column Point 26.

RESOLVED: that the Clerk's salary for May, as presented in the accounts for payment above, be authorised.

There being no further business the Chairman closed the meeting at 9:09 pm

Signed..... Date.....

APPENDIX TO MINUTES

COMMENTS ON PLANNING APPLICATIONS

1. P/00383/18, TCP/11421/K: Proposed demolition of storage shed; proposed construction of four one bedroom studio units over existing car parking, with additional associated car parking: **OBJECTION** on the following grounds:
 - The excessive height of the proposed building, being 6 m whereas the height of the current building is 3 m;
 - The proposed development would result in a nett loss of parking;
 - The Parish Council noted and concurs with residents' online comments.
2. P/00441/18, TCP/33447: Proposed detached bungalow; parking and turning area at 1 Field View, School Lane, Niton: **OBJECTION** on the following grounds:
 - The proposal constitutes overdevelopment of the site;
 - There is no provision of parking spaces for the proposed development;
 - The site is inappropriate for vehicular access due to its close proximity to Niton Primary School;
 - Access for construction industry vehicles is severely limited.
3. P/00443/18, TCP/10327/F: Householder Application – Proposed single storey side extension with accommodation within roofspace at Popes Orchard, Ashknowle Lane, Whitwell: **NO COMMENT**
4. P/00510/18, TCP/14542/C: Demolition of existing rear extension; proposed single storey rear extension at Blenheim Cottage, Laceys Lane, Niton: **NO COMMENT**
5. P/00554/18, TCP/05786/L: Proposed equestrian exercise area at Hobbit House, High Street, Whitwell: **NO COMMENT**