

NITON AND WHITWELL PARISH COUNCIL

MINUTES OF A MEETING OF NITON AND WHITWELL PARISH COUNCIL HELD AT WHITWELL VILLAGE HALL ON MONDAY 23rd APRIL 2018 AT 7:15 PM

PRESENT: Councillors T Addison, S Biles, J Boileau Goad (Chairman), S Burridge, P K G Fradgley, M A Innes, A Logan, J A Stotesbury, Janice Young and Jon Young

IN ATTENDANCE: Mrs V J Ford (Clerk to the Council)

APOLOGIES: Councillor D Stewart (Isle of Wight Council)

M01/04/18 DECLARATIONS OF INTERESTS

There were no declarations of interests.

M02/04/18 MINUTES

RESOLVED: that the minutes of the Parish Council meeting held on 26th March 2018 be taken as read, confirmed and signed as being an accurate record of the proceedings.

M03/04/18 FINANCE

Members had before them a schedule showing a cashbook balance of £64,314.85 in the General Funds, £25,084.70 in the Public Sector Deposit Fund and £6,220.50 in the Bequest Account. A schedule of accounts for payment was also before the meeting.

RESOLVED: that the Financial Statement to 16th April 2018 be received and noted.

* Already paid; for ratification only

** To be reimbursed by CARS

Cheque Number	Payee	Details	Amount £
1504*	Zurich Management Services Ltd	LCAS seminar 23 rd January 2018	36.00
1505*	Wight Computers Ltd	AVG Cloud Care Anti-Virus software 1 year subscription	12.00
1506**	Island Roads	"Keep clear" lineage for Niton Primary School	350.79
1507	V J Ford	Clerk's salary – April 2018	668.86
1508	V J Ford	Clerk's expenses – April 2018	157.56
1509	SSE	Electricity for Niton public toilets	47.01
1510	Mr G W Hughes	Internal Audit fee 2017/18	140.00
		Total	1,412.22

RESOLVED: that the Parish accounts as listed above be approved for payment, with the exception of cheque number 1506.

RESOLVED: that the Clerk be given delegated authority to pay the account covered by cheque number 1506 once the sum has been reimbursed by the CARS group.

Councillor Stotesbury asked if Island Roads would be requesting further payment to repaint the lines when the road was resurfaced. The Clerk reported that the lines would be repainted without charge when the road was resurfaced.

M04/04/18 STATEMENT OF RECEIPTS AND PAYMENTS AGAINST BUDGET 2017/18

Members had before them a statement of variance against budget for the year ended 31st March 2018.

RESOLVED: that the statement be received and noted.

M05/04/18 EXTERNAL AUDIT FOR THE YEAR ENDING 31st MARCH 2018

The Clerk gave details of the timetable and arrangements for the external audit and informed members that the Parish Council was not part of the 5% sample of small councils selected at random for intermediate external audit for the financial year ending 31st March 2018.

RESOLVED: that Sections 1 and 2 of Annual Governance and Accountability Return (AGAR) be approved at the Annual Parish Council meeting.

M06/04/18 PLANNING APPLICATIONS

Members had before them two Niton planning applications.

RESOLVED: that the Clerk be asked to submit to the Isle of Wight Council the comments set out in the Appendix which forms part of these minutes.

M07/04/18 PLANNING DECISIONS

Members were notified of the following planning decisions:

1. P/00121/18, PP-06702864 – Proposed storage barn on Part OS parcels 2788, 4083 and 3877 off, Kingates Lane, Whitwell: **GRANTED**
2. P/00228/18 – TCP/33298/A – Householder Application – Demolition of conservatory; alterations, proposed single storey rear extension at Kingscote, Rectory Road, Niton: **GRANTED**
3. P/00280/18 – TCP/13463/B – Householder Application – Single storey rear extension and garage at Ash Glen, Kemming Road, Whitwell: **GRANTED**

M08/04/18 CLERK'S REPORT

The Clerk reported that, in line with the provision made within the 2018/19 budget, arrangements had been made for Saint Lawrence Landscapes to clear the vegetation encroaching onto the all-weather footpath surface beyond Ashknowle Lane, Whitwell, at a cost of £300.

The Clerk asked that the Parish Council ratify the amendment to the revised Vexatious Policy, within which all occurrences of “contractors” had been replaced by “contractors (including sub-contractors)” rather than “contractors and sub-contractors” as specified by M16/02/18.

RESOLVED: that the amendment, being purely for ease of reading, be ratified.

The Clerk informed Members that the 2017/18 Internal Audit had been completed with no concerns having been raised. The Internal Audit report would be formally presented at the Annual Meeting in May.

M09/04/18 DOG FOULING

Members were shown posters produced by children from Niton Primary School with the aim of educating and encouraging dog owners to pick up after their pets. Members expressed their appreciation for the children’s help in conveying the message. Councillor Janice Young also presented some ideas for posters pointing out the anti-social effects plus the dangers of toxocara canis.

RESOLVED: that a selection of the posters be endorsed with an official message from the Parish Council and laminated for display around the villages.

There was some discussion over the possible engagement within the Parish of an Isle of Wight Council Environment Officer, who would have the legal authority to issue fixed penalty notices to offending dog owners.

RESOLVED: that delegated authority be given to Councillors Addison, Janice Young and the Clerk to produce the posters; and also to enter into a contract for one hour per week of Environment Officer’s time at an annual cost of £500 should they consider this to be an effective use of Parish Council resources.

M10/04/18 GENERAL DATA PROTECTION REGULATION (GDPR)

The Clerk gave an update on progress towards compliance the GDPR.

RESOLVED: that a Special Meeting be held following the Annual Parish Meeting on 14th May to review and amend the draft policies being prepared by the Clerk; and to formally adopt the final version of the policies.

M11/04/18 LOCAL GOVERNMENT ETHICAL STANDARDS STAKEHOLDER CONSULTATION

RESOLVED: that the anonymised comment as prepared by Councillor Jon Young be submitted on behalf of the Parish Council.

There being no further business the Chairman closed the meeting at 9:10 pm

Signed..... Date.....

APPENDIX TO MINUTES

1. P/00312/18 – TCP/09838/B – Householder Application – Demolition of garage and lean to extension; alterations; proposed single storey side extension at Seascape, St. Catherines Road, Niton Undercliff: **NO OBJECTION; recommend approval;**
2. P/00383/17 – TCP/11421/K – Proposed demolition of storage shed; proposed construction of four one-bedroom studio units over existing car parking, with additional associated car parking at Niton Barns, Niton Manor Farm, Pan Lane, Niton: **OBJECTION; recommend refusal** on the following grounds:
 - The proposed development is an unacceptable design fronting the road;
 - Vehicular access is inadequate;
 - The proposed outside staircase is potentially dangerous, especially in winter.