

## NITON AND WHITWELL PARISH COUNCIL

### MINUTES OF A MEETING OF NITON AND WHITWELL PARISH COUNCIL HELD AT WHITWELL VILLAGE HALL ON MONDAY 25<sup>th</sup> SEPTEMBER 2017 AT 7:15 PM

**PRESENT:** Councillors T Addison, S Burridge, J Boileau Goad (Chairman), M A Innes, A Logan, J A Stotesbury, Janice Young and Jon Young

**IN ATTENDANCE:** Councillor D Stewart (Isle of Wight Council) and Mrs V J Ford (Clerk to the Council)

**APOLOGIES:** Councillors S Biles and P K G Fradgley

#### **M01/09/17 UPDATE FROM REPRESENTATIVES OF SOUTHERN WATER**

The Chairman welcomed Messrs Peter Simmons, Nick John and Nick Marshall of Southern Water to the meeting. Members received a short presentation on the forthcoming scheme to replace 900m of water main in Ventnor Road/Whitwell High Street with plastic pipe. Southern Water aims to complete the work before Christmas and so will be working 7 days a week and possibly out of hours. Any water service disruption will be of 3 hours' duration and preceded by 3 days' notice. There may be some disruption to parking. The High Street closure will come into effect after the October half term holiday.

Southern Vectis had been informed and Nick Marshall undertook to inform Isle of Wight Council School Transport.

Southern Water would be establishing a dedicated website for the scheme and notices were to be published later in the week.

**RESOLVED:** that the Parish Council publishes the notices on its website and notice boards.

Southern Water could not make any comment on the surface water problems in Niton except to say Island Roads would be the organisation responsible. Nick John undertook to liaise with Southern Water's Fairlee team on the reported sewage problems along Chatfeild Road and recommended that residents/Councillors continued to call in and report incidents.

#### **M02/09/17 REFURBISHMENT OF NITON RECREATION GROUND SKATEBOARD HALF PIPE**

Three members of the public shared their ideas for the refurbishment of the skateboard half pipe. The Clerk explained that any work costing over £1,000 would be subject to tendering regulations.

**RESOLVED:** that Councillors Logan and Stotesbury lead a working party to establish specifications for all long-term options, and also the essential maintenance required immediately, so that tenders can be invited.

#### **M03/09/17 DECLARATIONS OF INTERESTS**

<b>Councillor</b>	<b>Item</b>	<b>Minute Ref</b>	<b>Interest</b>	<b>Reason</b>
Janice and Jon Young	Expenses for Isle of Wight Day art competition prizes	M05/09/17	Disclosable pecuniary	Claiming expenses

#### **M04/09/17 MINUTES**

**RESOLVED:** that the minutes of the meeting held on 24<sup>th</sup> July 2017 be taken as read, confirmed and signed as being an accurate record of the proceedings.

## M05/09/17 FINANCE

Members had before them a schedule showing a cashbook balance of £38,825.45 in the General Funds, £25,051.24 in the Public Sector Deposit Fund and £6,191.32 in the Bequest Account. A schedule of accounts for payment was also before the meeting.

RESOLVED: that the Financial Statement to 18<sup>th</sup> September 2017 be received and noted.

\* Already paid; for ratification only

Cheque Number	Payee	Details	Amount £
1451*	John O'Conner Grounds Maintenance) Ltd	Mowing/strimming Niton Recreation Ground	174.00
1452*	V J Ford	Clerk's salary – August 2017	668.86
1453*	BDO LLP	External audit 2106/17 fee	240.00
1454*	Community Action Isle of Wight	Minibus hire for Parish excursion	50.00
1455	John O'Conner Grounds Maintenance) Ltd	Mowing/strimming Niton Recreation Ground	99.60
1456	Isle of Wight Computer Geek	Website hosting and domain registration (one year)	53.99
1457	The Society of Local Council Clerks	Clerk's subscription 2017/18	121.00
1458	V J Ford	Clerk's salary – September 2017	668.86
1459	CANCELLED		
1460	V J Ford	Clerk's expenses – August/September 2017	99.26
1461	V J Ford	Expenses for Parish Council banner	67.50
1462	JC and JM Young	Expenses for Isle of Wight Day Art Competition	54.00
1463	Focus Plumbing and Heating	Legionella Risk Assessment of Niton public toilets	78.00
		<b>Total</b>	<b>2,375.07</b>

RESOLVED: that the Parish accounts as listed above be approved for payment.

## M06/09/17 EXTERNAL AUDIT 2016/17

The Clerk reported that a qualified audit report had been received from BDO LLP with one issue arising relating to the assets value. The recommendation is that the asset register should be reviewed on an annual basis and any missing assets identified should be included at cost.

RESOLVED: that the Clerk ensures that the recommendation is implemented during the process of producing the annual accounting statements.

RESOLVED: that the Annual Return be approved and accepted.

## M07/09/17 PLANNING APPLICATIONS

Members had before them two Niton planning applications.

RESOLVED: that the Clerk be asked to submit to the Isle of Wight Council the comments set out in the Appendix which forms part of these minutes.

## **M08/09/17 PLANNING DECISIONS**

Members were notified of the following planning decisions:

1. P/00688/17 – TCP/33125 – Householder Application – Proposed first floor extension on rear elevation at Enfield Cottage, Rectory Road, Niton: **GRANTED**
2. P/00669/17 – TCP/06487/X – Outline for 2 detached dwellings with parking on land adjacent to Buffers, Downside Avenue, and rear of 1, Hope Cottage and 1 and 2, Alma Cottage, Newport Road, Niton: **GRANTED**

RESOLVED: that the Clerk submits further comment to the planning officer:

Niton and Whitwell Parish Council discussed possible action now that the planning application has been approved against its recommendation and in spite of the many serious outstanding planning conditions relating to the original development.

The Parish Council wishes to record its ongoing concerns and its intention to hold the Isle of Wight Council strictly to account on enforcement with regard to the conditions attached to this permission. It requests that this further comment be posted on the webpage for the application to inform the local community that it does not consider the matter to be resolved.

3. P/00745/17 – TCP/29194/D – Proposed single storey extensions and conversion of integral garage to living accommodation (revised plans) at 6, The Greenway, Niton: **GRANTED**
4. P/00912/17 – TCP/33024/A - Demolition of existing storage shed; proposed disabled wc and storage room at Saint Mary and Saint Rhadegund Church, High Street, Whitwell: **GRANTED**

## **M09/09/17 CLERK'S REPORT**

The Clerk reported that she had identified an anomaly in Standing Order 70, which required correction in order to reflect revised Financial Regulations adopted in June 2017. Standing Order 70, second paragraph, should now read:

“Equipment exceeding the value of £1,000 purchased by the Council should be subject to a tendering process usually with three tenders offered.”

The Clerk had made the necessary correction to Standing Orders published on the Parish Council website.

## **M10/09/17 PUBLIC FOOTPATH NT46 - APPLICATION FOR MODIFICATION ORDER**

Members had before them the report written by Mr Darrel Clarke, Isle of Wight Council Rights of Way Manager.

RESOLVED: that the Parish Council's thanks for the detailed research and the professional manner in which the report had been compiled be conveyed to Darrel Clarke.

RESOLVED: that the Parish Council wishes to attend the General Purposes (Appeals) Sub Committee meeting at which the matter will be discussed.

RESOLVED: that the Parish Council, having supported the re-opening of the section of footpath along the sea wall, would be willing in principle to consider financial support for its repair.

## **M11/09/17 NITON RECREATION GROUND**

RESOLVED: that the Clerk investigates the possible use of byelaws as an enforceable means of excluding alcohol and dogs from Niton Recreation Ground.

RESOLVED: that the Clerk asks Councillor Biles to contact Niton Football Club to ascertain if members of the public are still permitted to use the ground and, if so, to request that the football goal posts are reinstated.

RESOLVED: that a weekly Recreation Ground inspection rota be established as follows:

25 <sup>th</sup> September – 23 <sup>rd</sup> October	Councillor Janice Young
23 <sup>rd</sup> October – 27 <sup>th</sup> November	Councillor Burrridge
27 <sup>th</sup> November – 1 <sup>st</sup> January	Councillor Boileau Goad

## **M12/09/17 ISLAND CORE PLAN STRATEGY: INVITATION TO INITIAL SURVEY**

RESOLVED: that the following comments are submitted in response to the consultation:

- Niton and Whitwell Parish Council wishes to retain the concept of a development envelope, the boundary of which could be reviewed on an annual basis;
- The Parish Council would like to see better liaison established between town and parish councils and the Local Planning Authority prior to decisions on planning applications being made;
- The Parish Council requests that planning officers should be required to draw the Isle of Wight Council Planning Committee's attention to the views of town and parish councils.

## **M13/09/17 COUNCIL TAX REDUCTION SCHEME CONSULTATION**

RESOLVED: that the Clerk informs the Isle of Wight Council that the Parish Council is not in favour of any further reduction of support for the scheme.

## **M14/09/17 DIGITAL REPORT**

Councillor Addison presented a brief report on the experimental use of social media for the promotion of Parish Council-related matters. It was not envisaged that the Parish Council establishes its own Facebook page but rather that it seeks to maintain a connection to selected existing pages.

RESOLVED: that the Clerk refers Councillor Addison to the Isle of Wight Geek to request Google analytics be added to the Parish Council website to monitor use.

## **M15/09/17 CHRISTMAS MATTERS**

RESOLVED: that Councillors Biles and Stotesbury organise the erection and decoration of the Whitwell Christmas tree in the Churchyard.

RESOLVED: that the Parish Council purchases 50 A5 printed Christmas cards: Councillor Addison to oversee the design, the Clerk to liaise with Niton Camera Club to obtain a local Christmas image.

## **M16/09/17 COMMUNITY TRANSPORT**

RESOLVED: that the following Parish excursions be authorised, cost of transport to be met by the Parish Council, cost of theatre tickets to be met by those attending:

Arreton Barns Craft Village (1<sup>st</sup> November);

Busy Bee Christmas World (early December)  
Dick Whittington Pantomime (3<sup>rd</sup> January 2018)

The Parish Council, together with several other town and parish councils along the route, had requested that the Isle of Wight Council allow concessionary passes to be accepted on the Island Coaster bus service. This request had been refused.

RESOLVED: that the town and parish councils concerned be asked to agree to a joint lobby of ward councillors to support the request.

#### **M17/09/17 BATTLE'S OVER – A NATION'S TRIBUTE**

RESOLVED: that the Clerk checks on the feasibility of lighting a bonfire beacon or brazier to commemorate the end of WWI on 11<sup>th</sup> November 2018 and reports back to the October meeting.

#### **M18/09/17 DAFFODIL BULB PLANTING**

The Parish Council had received two bags of daffodil bulbs from the Best Kept Village Awards.

RESOLVED: that the Clerk permission from Island Roads for the bulbs to be planted on the verge opposite Whitwell Village Hall.

#### **M19/09/17 VEXATIOUS POLICY INVOCATION**

RESOLVED: that the Parish Council's solicitor be asked to forward a copy of the Vexatious Policy along with his letter.

RESOLVED: that, in the event of the policy being invoked at a future date, the Complaints Committee in this case would be the Chairman and Councillors Addison and Logan.

There being no further business, the Chairman closed the meeting at 10:10 pm

Signed..... Date.....

### **APPENDIX TO MINUTES**

#### **COMMENTS ON PLANNING APPLICATIONS**

1. P/00969/17 – TCP/21781/A – Householder Application – Demolition of conservatory; proposed two storey extension on rear elevation at 2, Spring Cottages, Rectory Road, Niton: **NO OBJECTION: recommend approval;**
2. P/00880/17 – TCP/31456/B – Householder Application – Retrospective application for swimming pool and storage shed; proposed shed at Ashmead, Sandrock Road, Niton Undercliff: **The Parish Council believes that the fee for retrospective planning permission should be double that for planning permission.**