

NITON AND WHITWELL PARISH COUNCIL

MINUTES OF A MEETING OF NITON AND WHITWELL PARISH COUNCIL HELD AT THE EDWARD EDWARDS LIBRARY, NITON, ON MONDAY 24th JULY 2017 AT 7:15 PM

PRESENT: Councillors T Addison, J Boileau Goad (Chairman), S Burridge, P K G Fradgley, M A Innes, A Logan, Janice Young and Jon Young

IN ATTENDANCE: Councillor D Stewart (Isle of Wight Council) and Mrs V J Ford (Clerk to the Council)

APOLOGIES: Councillor J A Stotesbury

M01/07/17 LAND AT BARRACK SHUTE, NITON

The Chairman welcomed Mr Craig Whitewood, who outlined his ideas to re-generate the land to cultivate an organic market garden, to offer gainful employment opportunities for people with learning difficulties and to offer therapeutic techniques including Reiki.

Mr Whitewood was invited back to a future meeting to seek pre-application consultation on his final plans.

M02/07/17 DECLARATIONS OF INTERESTS

Councillor	Interest	Item	Minute Ref	Reason
M A Innes	Personal	Planning application P/00750/17, TCP/33131, 2, Saint Catherine's Villas, Institute Hill, Niton	M06/07/17	Friend of applicant

M03/07/17 MINUTES

RESOLVED: that the minutes of the meeting held on 26th June 2017 be taken as read, confirmed and signed as being an accurate record of the proceedings.

M04/07/17 FINANCE

Members had before them a schedule showing a cashbook balance of £41,918.53 in the General Funds, £25,043.00 in the Public Sector Deposit Fund and £6,191.32 in the Bequest Account. A schedule of accounts for payment was also before the meeting.

RESOLVED: that the Financial Statement to 17th July 2017 be received and noted.

Cheque Number	Payee	Details	Amount £
1445	John O'Conner Grounds Maintenance) Ltd	Mowing/strimming Niton Recreation Ground	174.00
1446	Mr Mark A Taylor	Groundwork between Allotment Road and Ashknowle all-weather footpath	400.00
1447	Top Mops	One-off deep clean Niton public toilets	192.00
1448	V J Ford	Clerk's expenses – July 2017	38.00
		Total	804.00

RESOLVED: that the Parish accounts as listed above be approved for payment.

M05/07/17 STATEMENT OF RECEIPTS AND PAYMENTS AGAINST BUDGET 2016/18

Members had before them a statement of variance against budget for the first quarter 2017/18.

RESOLVED: that the statement be received and noted.

M06/07/17 PLANNING APPLICATIONS

Members had before them two Niton and one Whitwell planning applications.

RESOLVED: that the Clerk be asked to submit to the Isle of Wight Council the comments set out in Appendix 1 which forms part of these minutes.

M07/07/17 PLANNING DECISIONS

Members were notified of the following planning decisions:

1. P/00615/17 – TCP/33108 – Alterations and conversion of garage to form additional living accommodation; extensions and alterations to roof to include cladding at 5, Upper Ash Drive, Whitwell: **GRANTED**
2. P/00625/17 – TCP/08776/L – Proposed conservatory at Bridge Cottage, Saint Catherine's Road, Niton Undercliff: **GRANTED**

M08/07/17 COUNCILLORS' REPORTS

It was observed that the arrow pointing to the right, which had been painted on the surface of Niton High Street, was misleading.

RESOLVED: that the Clerk contacts Island Roads to request that an arrow pointing ahead be added to the right arrow to inform drivers that they can proceed straight ahead towards the Undercliff.

The Clerk expressed her thanks to Councillors Janice and Jon Young for their spring clean of the Whitwell telephone kiosk/library.

RESOLVED: that the Parish Council holds a surgery on Isle of Wight Day 23rd September; location to be advised.

M09/07/17 NITON PUBLIC TOILETS

Following a complaint, a mechanical deep clean of the toilets had recently been carried out by contractors. Members reported that this had not resulted in a significant difference to the condition of the facilities.

RESOLVED: that the Clerk purchases toilet brushes at a reasonable cost, preferably with the option to secure to a wall.

The Chairman invited members to inspect the toilets and to bring forward any ideas for improvement of the building and facilities.

M10/07/17 GROUNDWORKS FROM ALLOTMENT ROAD TO ASHKNOWLE ALL-WEATHER FOOTPATH SURFACE NT18

RESOLVED: that, in accordance with its established policy to upgrade the whole of Ashknowle Lane, the Parish Council ratifies the cost of the work carried out in partnership with the Isle of Wight Council.

M11/07/17 COMPLAINTS POLICY AND VEXATIOUS POLICY

RESOLVED: that the Complaints Policy, together with a Vexatious Policy to deal with abusive, persistent or vexatious complaints and complainants, be adopted as per the draft policies presented by the Clerk, subject to the following amendment being made to paragraph 7. of the draft Complaints Policy:

“7. If you do not wish to report your complaint to the Clerk, you may make your complaint in writing, c/o the Clerk, to the Chairman of the Parish Council, who also chairs the Council's Complaints Committee. The Committee will investigate each unresolved complaint, obtaining further information as necessary from you and/or from staff or members of the Council.”

and the addition of *“The Complaints Committee is the Chairman and two other Councillors.”* immediately before the contact details.

M12/07/17 NITON FOOTBALL CLUB DEVELOPMENT S106 AGREEMENT

Councillor Jon Young reported that he, Councillor Burridge and the Clerk had attended a meeting with Isle of Wight Council Planning Department case officer, Mr Mike Gildersleeves. The Clerk had also received correspondence from the Billings Group. Mr Gildersleeves had stated that the s106 Agreement was to be amended so that Billings' £40,000 community contribution is made available immediately for interim facilities, with no requirement for prior match funding; construction and occupation of the four dwellings will be permitted immediately; and the retention period for the £40,000 will be extended from 3 to 15 years.

No further action was identified but Councillor Jon Young requested that the details of the amendments to the s106 agreement be noted in the minutes.

M13/07/17 PARISH AFTERNOON EXCURSION

RESOLVED: that an excursion by minibus on the afternoon of 23rd August be authorised, maximum cost £70 to cover hire of the minibus and fuel.

RESOLVED: that a deposit of £5 per head be requested, to be refunded on the day.

M14/07/17 BATTLE'S OVER – A NATION'S TRIBUTE

RESOLVED: that the Clerk checks on the feasibility of lighting a bonfire beacon or brazier to commemorate the end of WWI on 11th November 2018

M15/07/17 ISLE OF WIGHT CITIZENS ADVICE

The Clerk had received a request for financial support from Citizens Advice Isle of Wight.

RESOLVED: that a grant of £50 be awarded.

Councillor Fradgley left the meeting.

M16/07/17 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that, in view of the confidential nature of the business to be discussed, it is advisable in the public interest that the press and public be temporarily excluded for the following two items and they are instructed to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960 S1(2) and Standing Order No 57;

CM01/07/17 CASTLEHAVEN VILLAGE GREEN

Councillor Janice Young had obtained legal advice from the National Association of Local Councils (NALC) through the Isle of Wight Association of Local Councils (IWALC).

RESOLVED: that delegated authority be given to the Chairman, Vice Chairman, Councillor Jon Young and the Clerk to act on the advice obtained; to engage a local solicitor to carry out an assessment and possibly write a letter on behalf of the Parish Council: cost not to exceed £1,000.

CM02/07/17 REVIEW OF CLERK'S SALARY AND PENSION ARRANGEMENTS

The Clerk reported that the Parish Council had met its Workplace Pension-related obligations as an Employer and that she had completed the online Declaration of Compliance for the Pensions Regulator on time.

Councillor Jon Young had prepared a short briefing on the Clerk's rate of pay and hours of work.

RESOLVED: that the Clerk's rate of pay be set at the National Joint Council (NJC) Spinal Column Point 26 with effect from 1st April 2017.

RESOLVED: that, in recognition of the Clerk's increased workload, the Clerk's monthly contracted hours be increased from 50 to 55 with effect from 1st April 2017.

There being no further business the Chairman closed the meeting at 10:00 pm

Signed..... Date.....

APPENDIX TO MINUTES

COMMENTS ON PLANNING APPLICATIONS

1. P/00688/17 – TCP/33125 – Householder Application – Proposed first floor extension on rear elevation at Enfield Cottage, Rectory Road, Niton: **NO OBJECTION; recommend approval**
2. P/00745/17 – TCP/29194/D – Proposed single storey extensions and conversion of integral garage to living accommodation (revised plans) at 6, The Greenway, Niton: **NO OBJECTION; recommend approval**
3. P/00750/17 – TCP/33131 – Demolition of garage and lowering of front wall; new detached dwelling to include turning and parking at 2, Saint Catherine's Villas, Institute Hill, Niton: **The Parish Council, having read the paperwork, would like to make the following comments:**
 - A proper scheme for surface water drainage should be put in place;
 - The proposed development would result in a loss of privacy for Locks Farm and Glen Approach;
 - The visual appearance of the proposed development would not be in line with the street scene.